

## Inclusive Education Resource Centre Community Organisations Membership Form

Date: \_\_\_\_\_

Organisation: \_\_\_\_\_

Contact name: \_\_\_\_\_

Role: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Organisation is requesting:

Selection of resources from mobile delivery service (choose one)

once per term

twice per term

Selection from ARC Disability Services at 92 Little St, North Cairns

- Open for borrowing every Thursday 9am-5pm no appointment needed
- Open for borrowing other days by appointment
- Open for borrowing during Qld State School holidays by appointment

Selection via online catalogue with delivery via mobile service

Online catalogue: <http://arc.cmeweb.libcode.com.au/>

Membership Structure (pick one):

Organisation Memberships:

- 10 resources per loan: \$200 per year
- 15 resources per loan: \$250 per year
- 20 resources per loan: \$300 per year
- 30 resources per loan: \$350 per year
- 40 resources per loan: \$400 per year

Individual/Professional Membership:  5 resources per loan: \$60 per year (or \$15 per term)

Please complete Payment Details and sign Loan Agreement Terms on Next Page

Payment Details (choose one)

- Cash payment                       Payment via EFT/Credit Card at ARC Disability Services
- Credit Card payment via telephone to ARC Disability Services
- Payment via invoice

Contact person for invoicing:

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Please return this form to ARC Disability Services

E: [info@arcinc.org.au](mailto:info@arcinc.org.au)

Loan Agreement

ARC Disability Services acknowledges the context in which resources are loaned, and acknowledges that damage to resources may occur within the course of normal and appropriate use of those resources.

If damage/loss has occurred during the course of normal and appropriate use, the borrower will let ARC Disability Services know either verbally or via the "This Resource has been Checked Form".

If resources are damaged/lost through inappropriate use or neglect, the following conditions will apply:

- When replacement cost of lost/damaged items is under \$100, the borrower will be provided with supplier details and asked to replace the resource.
- When replacement cost of lost/damaged items is \$100 or greater, the borrower will be invoiced for the cost of the resource.

I agree to the loan conditions (signature)	Printed Name	Borrower email/phone number

**Office Use Only:**

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_ Receipt No: \_\_\_\_\_