

011 – CHILDREN AND OTHER VULNERABLE PERSONS RISK MANAGEMENT STRATEGY STRATEGIC POLICY



POLICY TITLE:	011 – CHILDREN AND OTHER VULNERABLE PERSONS RISK MANAGEMENT STRATEGY		
VERSION:	004	DATE EFFECTIVE:	01/06/2006
AUTHORISED BY:	Chairperson	DATE REVIEWED:	09/05/2022

POLICIES

- Statement of commitment to children and other vulnerable persons’ wellbeing and to protecting them from harm.
- Code of Conduct: standards of language and behaviour with consideration of cultural and religious practices, when working with children and young people.
- Responsibilities, procedures and consequences for non-compliance with child and other vulnerable person policy.

PEOPLE

Information, training and development for employees, volunteers, parents, children and other vulnerable people on the following:

- Abuse and Protection.
- Risk Management processes and requirement.
- Handling and reporting complaints and disclosures of harm.
- Contacts and resources available.
- Duty of care and dignity of risk.
- Advocacy and rights of individuals.
- Empowerment and involvement of children and other vulnerable people and parents/carers.
- Specifically trained employees, relating to child or young person protection.

PROCEDURES

- Risk Management Framework, processes and guidelines.
- Recruitment and selection processes. Including reference checks, interviews and Worker Suitability Cards.
- Induction of all employees and volunteers
- Managing employees through performance monitoring which can include regular supervision and drop in visits.
- Planning for activities and events.
- Mandatory training

FORMS AND REGISTERS

- Risk Management Register.
- Register of employees/volunteer Suitability Card status.
- Permission, Information Release and Consent Forms.
- Incident Register.
- Register of Concerns and Disclosures.
- Training Register

REFERENCES

National Disability Insurance Scheme Quality & Safeguards Framework
Human Rights Act 2019(Qld)
Working with Children (Risk Management and Screening) Act 2000 (Qld)
Disability Services Act 2006 (Qld)

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AUTHORISATION

This Policy is approved and issued by:



Elizabeth Brown

Chairperson

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