



HR UPDATE

CAREER PATHWAYS

Looking for another way to support our participants?

DISABILITY SUPPORT COORDINATOR - Supported Independent Living

A Full-time permanent Coordination position has arisen for a driven and dedicated person with strong communications skills to join the SIL Services Team. We are looking for an experienced candidate who is passionate and knowledgeable about the disability sector and who ideally has relevant work experience as a Coordinator. The primary responsibility of this role is for the delivery of quality whole-of-life supports to the individuals within the ARC SIL Area.

Contact HR on [\(07\) 4046 3600](tel:(07)40463600) for further information.

COVID-19 HEALTH DIRECTIONS

We would like to thank everyone for continuing to be hypervigilant in your own protection regarding COVID.

There have been some recent updates released regarding the current situation in Queensland as well as advice relating to return travel from outside QLD. Please keep your eye out for emails from ceo@arcinc.org.au or our social media where we will continue to provide updates as we receive them.

You can also check the following webpage for up to date information and advice.

[QLD Government Coronavirus \(COVID-19\) Health Alerts](#)

Please don't hesitate to contact the ARC office on [\(07\) 4046 3600](tel:(07)40463600) should you wish to discuss these directives and any potential personal impact.

CPR & FIRST AID

As of the 01/01/2021, ARC will no longer require staff to hold a valid CPR and First Aid certificate as a mandatory requirement of the role.

However, should you still wish to maintain your currency, ARC will reimburse course fees (100% of CPR, and 50% of First Aid) upon issue of a tax receipt, current certificate issued by an Australian registered training organisation, and completion of an ARC reimbursement form. This reimbursement will apply to any fees/courses incurred as of 01/01/2021.

The HR team will send a one-off email reminder the month each course is due with the form required for reimbursement.

UPCOMING PUBLIC HOLIDAY - 26 JANUARY

As the Australia Day public holiday falls on the Tuesday of week one, there will be a delay in the processing of payroll and hence payment of wages. Please ensure your timesheet is submitted by 9am Monday 25th January to avoid any delays.

QLeave - Portable Long Service Leave

Did you know that The Queensland Government has introduced legislation that allows community services workers to accrue portable long service leave entitlements.

The community services industry experiences high rates of insecure employment and employee mobility, due to work that is reliant on funding. This means that workers often miss out on accessing paid leave and taking a well-earned break.

QLeave is the statutory authority that will administer the portable long service leave scheme for workers and employers.

See the link for more information including some frequently asked questions - <https://www.qleave.qld.gov.au/...>

SANITISER TO GO

If you are providing supports where you are "on the go"

and would like some handy travel sized Hand Sanitiser, please pop into reception and pick one up.

And if you would like this refilled, then simply return to reception with your empty container and we will top it back up for you. Remember: Good Hand Hygiene is the simplest way to "break the chain".



YELLOW CARD CHANGES

From 1 February 2021, Queensland will start nationally consistent worker screening for the National Disability Insurance Scheme (NDIS). The new NDIS worker screening checks are part of national reforms to improve the safety and quality of services being delivered to NDIS participants.

What does this mean for you?

Existing yellow card holders are able to continue work for registered NDIS providers until their card expires.

Once a currently valid card expires, workers and volunteers will apply for a new clearance through the Queensland online application process, rather than the current process where the employer applies on your behalf.

A NDIS worker screening clearance will be valid for five years rather than the current three year validity period and will cost less overall.

As with blue card, the new worker screening clearance will be '**no card, no start**'. This will apply to new workers who don't currently hold a valid clearance, or workers renewing their clearance who do so after the expiry date.

More information can be seen using the following links:

[Changes to Criminal History Screening](#)

[Criminal History Screening - Latest News](#)

ARC Disability Services Inc.

Human Resources

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[Unsubscribe](#)

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